

Trustee Agreement

- 1) You have been appointed to the Changemakers Board of Trustees with effect from **Date**. The initial term of office is three years, at which time, at the meeting closest to the anniversary of your initial appointment date, you will come up for re-appointment for a further three years. The Memorandum and Articles do not specify any maximum period of office.
- 2) Should you at any time wish to resign from the board you should do so by writing to the Chair of the Board of Trustees. Reasons should be given if they relate to the organisation and its activities.
- 3) Should you not attend 3 consecutive meetings of the board without giving apologies, you will automatically lose the right to be a Trustee.
- 4) Your key responsibilities, obligations and duties are outlined in the 'Trustee role brief' document.
- 5) The practical workings of the Board of Trustees, including the support we offer to Trustees and opportunities for involvement, are outlined in the 'Our approach to Governance' document.
- 6) You have the right as a trustee to:
 - Equal status and voting rights with all other trustees
 - Receive training which relates to any area of the board's work
- 7) An induction programme will be organised for you which will help you to get involved in the board. In addition Changemakers will provide opportunities for to meet other trustees, employees and familiarise yourself with Changemakers, its policies, plans and financial status.

Board member's declaration

- I have read and understood the provisions of the trustee agreement.
- I agree to fulfill my key responsibilities, obligations and duties at a Trustee as outlined in the 'Trustee role brief' document
- I undertake to participate fully in the induction process in order to familiarise myself with the organisation's policies, objectives, plans and financial position.
- I shall declare all conflicts of interest as and when they arise. If at any time these conflicts hamper my ability to perform my role as trustee, I shall resign from the board.
- I shall keep all the proceedings at Board meetings confidential and shall not discuss any issues externally without clearance from the Chair.
- **I am not an undischarged bankrupt**
- **I am have not previously been removed by a Court of the Charity Commission from being a Trustee of any charity**
- **I am not under a disqualification order under the Company Directors Act 1986.**
- **I am not disqualified under the Charities Act 1993 from acting as a Trustee**

Signed _____

Date _____